



Financial Policy

Billing & Insurance

We are committed to providing the best possible care and service to you and your child. We appreciate your understanding that your financial responsibilities are an essential part of your child's care. If you have any questions concerning these policies, please contact our office.

Your responsibilities

It is your responsibility:

- To know the limits and coverage of your particular health insurance policy.
- To show your insurance cards to us at each visit.
- To pay your copay at the time of service.
- To ensure that one of the physicians in our office is assigned as your Primary Care Physician (PCP) if you have an HMO policy.

Our billing staff will do their best to assist you with insurance questions. However, if you have questions about your coverage, it is best to check directly with your insurance company. We are happy to give you any information that will help you do this.

Accepted Insurance

Tamalpais Pediatrics accepts a variety of insurances, including employer provided and individually purchased plans. We also participate in most plans available on the Covered California Health Insurance Exchange. Please call our office for the most up-to-date information about insurance plans we accept.

- **HMO Plans**
We are members of the Meritage Medical Network and Hill Physicians and participate in HMO plans through these networks. You must have a Tamalpais Pediatrics doctor assigned as your Primary Care Physician (PCP). Please give your insurance your pediatrician's name and our address to ensure correct PCP assignment.
- **Non-HMO Plans**
Please give your insurance or the insurance you are considering your pediatrician's name and our address to confirm that your primary care physician participates in your specific plan.
- **Partnership HealthPlan of California (Medi-Cal)**
We accept Partnership HealthPlan of California (Medi-Cal) for existing patients only. Your child must be assigned to our office through Partnership HealthPlan.
- **Private Pay or No Insurance**
Full payment is required at the time of service.

Copayments & Deductibles

All copayments, deductibles, and charges not covered by your insurance company are your responsibility. Copays are due at the time of service. You are responsible for knowing your copay amount. Coinsurance and deductibles will be billed once those amounts are determined. Prompt payment of balances is appreciated. Our business office staff is always available to assist you with any insurance or billing issues and to answer any questions you may have.

Unpaid Bills/ Collections

Bills unpaid for more than 90 days may be turned over to a collection agency unless other arrangements have been made. Accounts that are turned over to collections may result in dismissal from the practice.

If special circumstances make immediate payment impossible, payment arrangements may be approved by our Business Office staff.

Missed appointments

Unless canceled at least 24 hours in advance, there may be a charge for missed appointments. Please help us serve you better by keeping scheduled appointments. Multiple missed appointments may result in dismissal from the practice.